

**Aperfield Montessori Trust**  
**APERFIELD MONTESSORI DIPLOMA IN EARLY CHILDHOOD EDUCATION**  
**INFORMATION FOR DISTANCE STUDENTS ON FEES FOR 2011**

**THE DIPLOMA**

is designed as a distance learning course, published in 5 sections: The Montessori Books 1,2,3,4 (taken in sequence) and the Ministerial Module. Fees include the services of a Tutor by distance.

<b>FEES</b>	<b>Course Fee</b>	<b>Text Book*</b>	<b>Total</b>
Book 1	\$500.00	\$50.00	\$550.00
Book 2	\$500.00	\$50.00	\$550.00
Book 3	\$451.00	\$50.00	\$501.00
Book 4	\$451.00	\$50.00	\$501.00
Ministerial Module	\$110.00	\$60.00	\$170.00

**If you require the textbook to be mailed there is an additional handling fee of \$10.**

\* These Text Books are compulsory and are also available for purchase from Sierra Investments Ltd, 10 Hatfield Place, Christchurch 8042. Email: paul.r@woosh.co.nz. Fees are available on enquiry. Textbooks can only be purchased when enrolling to take the diploma. They are **not** for independent sale.

Ministerial Documents are required for the Ministerial Module but most preschools will make these available to students at no cost. Alternatively they can be purchased from the Trust or Ministry of Education Publications at a cost of approximately \$30.00.

Students are allowed up 1 year to complete each book / the module. An extension of 6 months for each book/the module will be granted on payment of a re-enrolment fee of \$115 per book (as from 1.10.2010). The extension can only be granted if it the enrolment period **does not exceed 2 academic years**.

The Module: Ministerial Requirements is generally completed at the end of Book 4, however can be taken at the end if any of the other books of study.

The Trust enrolls New Zealand citizens & permanent residents and Australian citizens (no overseas students); however students temporarily studying from abroad are required to have access to email for the assignments.

**PAYMENT OF FEES**

Fees by **cheque or cash only** are made payable to the Aperfield Montessori Trust Fees Account and sent with the Enrolment Form to The Administrator, Aperfield Montessori Trust, PO Box 38107, Parklands, Christchurch, 8842. It is not our policy to accept internet banking, due to students' fees being held by a third party i.e. a Solicitor's Trust account for 14 days. This is to protect the student's fees should they decided to withdraw - refer below. As a Private Training Establishment, we are required to comply with S236A of the Education Act 1989.

**WITHDRAWAL AND REFUNDS**

Students are given the opportunity to withdraw from the course on application in writing within 14 days of dispatching the course. Fees less 10% or \$500 which ever is the lesser will be refunded and on return of the Course Text Book in good condition a refund of \$50 will be issued.

**APPROXIMATE ADDITIONAL COSTS FOR STUDENTS (Do not send with fees)**

Required Reference Books on the Montessori Method for each of Books 1, 2, 3 & 4 of the Diploma.

<i>The Secret of Childhood</i>	Ballantine (1996)	\$19.99
<i>The Absorbent Mind</i>	Clio or Dell Books (1964)	\$39.99
<i>The Discovery of the Child</i>	Clio Books or Ballantine (1967)	\$19.99
<i>Montessori - A Modern Approach</i>	Paula Polk Lillard	\$32.50

Course Costs per Book

Stationery including jotter pads, A4 paper, large envelopes, 3 or 4 ring binders or clear files, small amount of coloured cardboard, postage of assignments, toll calls. Optional - photographs of children or materials

\$40.00

Montessori Diploma

In order to qualify for the Aperfield Montessori Diploma, Full distance students in addition to completing all assignments will have to attend a Practical Workshop of not less than 70 hours at one of the centres in New Zealand, and to undergo a Practical and Written Examination. To gain maximum benefit from a full practical workshop, students are advised to have completed at least Book 1 and 2; however attendance can be credited for all four books if a minimum of Book 1 has been completed.

Full Practical Workshop Fee \$500.00 or (\$50 a day)

In addition students need to make their own arrangements for travel and accommodation at their own expense.

The Practical Exam Fee is included in the Full Workshop fee. If taken separately e.g. at a weekend Workshop there is a practical exam charge of \$30 per Book. Practical Examination Re-sits: Outside a workshop a re-sit full practical exam \$70, re-sit part practical exam \$30.

Written Examination Fee (3hr final before award of diploma) taken in a group at the main centre \$95.00

Written Examination Fees taken by an individual student at an alternate location \$135.00

Written Examination Re-sits: \$95 for full exam, re-sit part exam: \$30 per section.

Prices quoted above are subject to change without notice. Prices include GST.